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DK
Cover file

63-3003

UNITED STATES INFORMATION AGENCY
WASHINGTON

OFFICE OF
THE DIRECTOR

April 10, 1963

Dear Kirk,

I have looked everywhere for an opening for Miss [ ] STAT whom you recommended so highly. Our Personnel Division agrees with me that she has a most impressive background and that she would be an asset to us. But we just don't have a vacancy commensurate with her qualifications and at the grade level she seeks.

One of our officers wrote me, "I wish we did have a few places for applicants like this one -- who could serve as executive secretary and manage one of the larger offices."

I am really sorry that we can't come through this time. I certainly hope that Miss [ ] finds a spot to her liking. STAT

Sincerely,

Edward R. Murrow
Director

Mr. Lyman B. Kirkpatrick, Jr.
Executive Director
Central Intelligence Agency
Washington 25, D.C.

(EXECUTIVE REGISTRY FILE USIA)

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CENTRAL INTELLIGENCE AGENCY

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Mr. [redacted]	1 June	WK WB
2	Executive Director	12 June	OBK/ms
3	ER - file		
4			
5			
6			

	ACTION		DIRECT REPLY		PREPARE REPLY
	APPROVAL		DISPATCH		RECOMMENDATION
	COMMENT		FILE		RETURN
	CONCURRENCE		INFORMATION		SIGNATURE

Remarks:

Mr. [redacted] has seen the attached and agrees that Gen. Carter's letter of 5 June will be sufficient response (these letters having crossed in the mails). I will send a copy of Mr. Murrow's 4 June letter to DD/P/CA who had prepared the response to previous correspondence.

63-4604

RB [redacted]

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
O/Executive Director [redacted]	5 June 63

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